**Designing and Delivering Distance and Blended Teaching and Learning
For Teaching staff, Ukraine**

Course organizer: The Baltic University Programme/the Unit for Academic Teaching and Learning, Uppsala University

Scope: the course is the work-time equivalent of **10 days (2 weeks/80 hours), distributed over the period March – June 2023.**

Format: Start of course is **March 20**, final course day **June 16**. The course consists of **12 formal 2-hour** scheduled sessions, which will be arranged online and via Zoom. The sessions will be recorded.
Session content will be a mixture of presentation and collegial exchange in workshop or seminar format.

Session schedule and content

Suggested session time for all sessions: 15:00 – 17:00 Stockholm time/16:00 – 18:00 Kyiv time.

All sessions via Zoom/online	Date/time	Content	Content goals
Session day 1 2 hours	Monday 20/3 **16:00 – 18:00 Kyiv time**	Introduction to the course: Introduction to the basics of distance and blended learning. Curriculum design, balancing learning outcomes with assessment and teaching and learning activities	Structure and content of course. Introducing facilitators and participants. Focus on curriculum design in terms of what must be achieved: the basic knowledge/skills goals for an educational programme to be meaningful. Recognizing adjustment requirements, identifying possible solutions – setting the theme for the course as a whole

	Interim period	Individual reflections, workbook	
Session day 2 2 hours	Monday 27/3 **16:00 – 18:00 Kyiv time**	Communication and delivery, online and on-site interaction and delivery Choice of delivery media	The teacher´s toolbox – methods of delivering via different channels. Technical options (digital/analogue)
	Interim period	Individual reflections, workbook	
Session day 3 2 hours	Monday 3/4 **16:00 – 18:00 Kyiv time**	Activating the students, session 1; group work, and group dynamics	Motivation and retention, arranging and maintaining groups and group dynamics. Technical options and approaches.
	Interim period	Individual reflections	
Session day 4 2 hours	Thursday 13/4 **16:00 – 18:00 Kyiv time**	Activating the students, session 2; interactive methods and course design strategies	Continued from session day 3 – sharing of experiences. Possible workshop moment to explore existing/possible choices of action.
	Interim period	Individual reflections	
Session day 5 2 hours	Tuesday 18/4 **16:00 – 18:00 Kyiv time**	Discussion (theme): difficulties to meet the requirements under existing conditions – Best practice discussion and peer examples – seminar session	Collegial discussion regarding challenges, and adjustment options. With respect to learning outcomes, teaching and learning options.
	Interim period	Individual reflections	
Session day 6 2 hours	Monday 24/4 **16:00 –**	Assessment techniques	Motivation; formative and summative

	18:00 Kyiv time		assessment requirements. Digital/analogue options
	Interim period	Individual work (group?)	
Session day 7 2 hours	Thursday 4/5 **16:00 – 18:00 Kyiv time**	Feedback techniques	Motivating students, motivating teachers. Teacher-student feedback, peer-to-peer feedback. Digital/analogue options
	Interim period	Individual reflections	
Session day 8 2 hours	Tuesday 16/5 **16:00 – 18:00 Kyiv time**	Good practice on utilizing interactive methods – the didactics of Social Sciences/Natural Sciences/Medical Sciences (option 1)	Same session arranged day 8 and day 9. Participants can select a day, or join for both. Participants will be divided into groups according to disciplinary background.
	Interim period	Individual reflections	
Session day 9 2 hours	Monday 22/5 **16:00 – 18:00 Kyiv time**	Good practice on utilizing interactive methods – the didactics of Social Sciences/Natural Sciences/Medical Sciences (option 2)	Same session arranged day 8 and day 9. Participants can select a day, or join for both. Participants will be divided into groups according to disciplinary background.
	Interim period	Individual work	
Session day 10 2 hours	Monday 29/5 **16:00 – 18:00 Kyiv time**	User request session – content based on requests from participants	Session based on requests from participants – returning to previous topics or exploring new.

	Interim period	Individual work	
Session day 11 2 hours	Thursday 8/6 **16:00 – 18:00 Kyiv time**	User request session cont.,(if required), community of practice – examples of solutions, sharing, future sharing options and possibilities	Possibility to pick up topics from day 10 if required (no time/participant could not attend day 10). Setting up a community of practice, sharing experiences and options.
	Interim period	Individual work	
Session day 12 2 hours	Thursday 15/6 **16:00 – 18:00 Kyiv time**	Community of practice (cont.) Summing up the course and course insights, looking forward and development options.	Follow-up from day 11 on looking forward, maintaining a community of practice and sharing

Course aims: The broad aim of the course is to provide participating teaching staff with tools to assess their current curriculum and teaching practice, set these in relation to the flexibility and challenges of distance- and blended teaching and learning, and to deliver quality teaching and learning in a distance format. During the course the teachers will revise curriculum, assessment practice and teaching and learning strategies, set these in relation to established practice and identified needs, and revise and implement distance/blended learning approaches in courses/programmes arranged in the respective disciplines courses. The course also aims to provide a forum for collegial exchange of experiences and best practice, and to facilitate a network for continued dialogue regarding teaching and learning challenges and solutions.

The study of distance- and blended teaching and learning design and practice includes;
- an overview of teaching and learning activity methodology and options in regards to active student participation and co-creation
- communication skills including presentation skills
- group dynamics and supporting independent group work
- assessment and feedback
- use of appropriate technological support including learning management systems in order enhance the teacher/student teaching and learning process

Intended learning outcomes: after completing the course the participant should possess an advanced understanding of the challenges and opportunities regarding distance- and blended teaching and learning, and have

- developed a toolkit to analyse the strengths and weaknesses of current teaching and learning activities at the department in relation to learning outcomes and didactic requirements

- gained an overview and understanding of the methodological options available and be able to make appropriate strategic choices in developing the planning, delivery and assessment and follow-up of one´s own teaching

- a skills- and knowledge-base to identify and apply appropriate forms of feedback and assessment that supports and motivates student learning in relation to course learning outcomes, in individual and in group work tasks

- an understanding of alternative forms and tools for delivery of knowledge, interaction and support of students, assessment

The course has its own dedicated website, provided by Uppsala University. This is used as a centre for communication, to gather resources and as an inspiration for the participants for their own development of learning management system use.

The course consists of several scheduled sessions, based on presentation and group discussions; individual work in the form of readings, analysis of one´s own material and teaching practice; meeting colleagues to discuss specific questions and to provide feedback.

Participants will compile a workbook – a course logbook – during the duration of the course. The workbook is the participant's private material, but should be handed in at end-of-course. Facilitators will provide feedback via the learning management system.

On completion, after active participation in at least 60 % of the scheduled sessions and handing in the individual workbook, the participant receives a certificate of course completion. The certificate states the course content, learning outcomes and scope in working time.